

**This document is important and requires your immediate attention.**

If you are in any doubt about its contents you should consult your independent financial adviser. If you have sold or transferred all of your Chemring Group PLC ordinary shares you should send this document and all accompanying documents to the purchaser or transferee, or to the stockbroker, bank or other agent through whom the sale or transfer was effected for transmission to the purchaser or transferee.

Dear shareholder

## ANNUAL GENERAL MEETING OF CHEMRING GROUP PLC

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I am pleased to inform you that the Company's 2020 annual report and accounts has now been published.

If you have requested a copy of the 2020 annual report and accounts, it is enclosed with this letter, together with the Notice of Annual General Meeting and any other associated documents. If you requested to receive the annual report and accounts electronically or did not return the election card previously sent to you, please accept this letter as notification that the 2020 annual report and accounts and associated documents have been published on our website ([www.chemring.co.uk](http://www.chemring.co.uk)), and can be accessed by clicking on the investors section on the home page. If you have only recently become a shareholder in Chemring Group PLC, we will write to you shortly regarding your options for shareholder communications.

### COVID-19 – Impact on the Annual General Meeting

**In view of ongoing restrictions in the UK relating to COVID-19, shareholders should not attend the Annual General Meeting in person this year.**

Due to the uncertainty surrounding the COVID-19 pandemic and in light of the current national lockdown in the UK, the Board has decided that in order to protect the health and safety of the Company's shareholders and directors, the Annual General Meeting will be held on 4 March 2021 at 11.00am as a closed meeting at the Company's registered office. Shareholders and other attendees will not be able to attend the meeting in person. The Company will make arrangements to ensure that the legal requirements for holding the meeting are satisfied through the attendance of at least two qualifying persons who are entitled to vote, constituting the minimum quorum for the Annual General Meeting. The Annual General Meeting will only carry out the formal business of the meeting as set out in the Notice of Meeting.

The formal Notice of the Meeting, together with the explanatory notes concerning each of the resolutions, is enclosed with this letter if you have elected for a hard copy, or is available on the Company's website ([www.chemring.co.uk](http://www.chemring.co.uk)).

### Voting

As shareholders will not be able to attend the Annual General Meeting in person, we strongly encourage voting on all resolutions by completing a proxy appointment form appointing the "Chair of the Meeting" as your proxy. Please do not appoint any other person as your proxy, as they will not be able to attend the Annual General Meeting or vote on your behalf.

All of the voting in respect of the resolutions to be proposed at the Annual General Meeting will be conducted by way of poll votes. This reflects best corporate governance practice and allows shareholders who are not permitted to attend the Annual General Meeting in person but who vote by proxy to have their votes fully recognised.

You may complete a proxy form electronically by accessing our registrars' website at [www.investorcentre.co.uk/eproxy](http://www.investorcentre.co.uk/eproxy). Alternatively, you can complete your paper proxy form and return it to the registrars, Computershare Investor Services PLC. Further details are set out in the proxy form. Please note that all proxy forms, whether completed electronically or on paper, must arrive at the registrars not later than 11.00am on 2 March 2021 (being forty-eight hours before the time appointed for holding the Annual General Meeting). Any directors appointed as proxies will cast their votes as directed by shareholders. The poll results will be published on the Company's website ([www.chemring.co.uk](http://www.chemring.co.uk)) and announced via a regulatory information service as soon as practicable following the conclusion of the meeting.

### Questions

In order to provide shareholders with an opportunity to ask questions as they would normally be entitled to do at the Annual General Meeting, shareholders are invited to submit to the Board any questions they would otherwise have raised at the Annual General Meeting in advance of the meeting. If you have any questions, please submit them via email to [AGM@chemring.co.uk](mailto:AGM@chemring.co.uk) by no later than 6.00pm on 1 March 2021. Please state your name, together with your Shareholder Reference Number (SRN), which can be found on your share certificate or proxy form. The Chairman or another director of the Company will endeavour to answer pre-submitted questions during the Annual General Meeting and may group questions together when doing so. It will not be possible to ask questions during the meeting. A summary of the questions and answers will be provided on the Company's website following the meeting for reference.

Shareholders are advised to check the Company's website for any changes to these arrangements.

## Resolutions

I would like to draw your attention in particular to the following resolutions:

### Resolutions 4 to 11

Resolutions 4 to 11 relate to the election and re-election of directors. In accordance with the Company's articles of association, all directors are submitting themselves for election or re-election at the Annual General Meeting.

Biographical details for the directors can be found in the notes accompanying the resolutions.

As Chairman, I confirm on behalf of the Board that each of the directors continues to demonstrate commitment to their role and to make an effective and valuable contribution to the Board. Accordingly, I have no hesitation in recommending their election or re-election to shareholders.

My fellow Board members have concluded that I also continue to demonstrate commitment to my role and to make an effective and valuable contribution to the Board, and are therefore recommending my re-election to shareholders.

## Recommendation

The Board considers that all the resolutions being proposed are in the best interests of the shareholders as a whole and will promote the success of the Company, and accordingly recommends that you vote in favour of each of the resolutions, as the directors intend to do in respect of their own beneficial holdings amounting to 351,997 shares, representing 0.12 per cent of the issued ordinary share capital of the Company as at 15 January 2021.

Yours sincerely

**Carl-Peter Forster**

Chairman

15 January 2021